



Community Partnerships & Fundraising Lead

Location

Plymouth (with community-based working, events, and some home working. Must be able to travel in and around Plymouth)

Hours

This is a 16-hour per week role, but it isn't based around a fixed working pattern.

The successful candidate will have the autonomy to propose a working schedule that reflects the needs of the role, recognising that relationship-building often happens at networking events, community activities and fundraising events, including occasional evenings and weekends. There is likely to be increased weekend activity during the summer events season. Working arrangements will be agreed with the CEO and reviewed regularly to ensure they continue to meet both organisational and individual needs.

Salary

£32,000 FTE / £14,628 pro rata

Benefits Include

- 25 days annual leave (pro rata), plus bank holidays.
- An additional day's leave to celebrate your birthday.
- Workplace pension with a 5% employer contribution.
- Flexible, autonomous working within the needs of the role.

****Applications open to women only under the Equality Act 2010, Schedule 9, Part 1****

The successful candidate will be required to undertake an Enhanced DBS check. Gifted Women is committed to safeguarding and promoting the welfare of the women we support. All appointments are made in accordance with safer recruitment practices.

We are committed to building a diverse and inclusive team and warmly welcome applications from women from all backgrounds, particularly those who are currently underrepresented within the charity sector.

About Gifted Women

Gifted Women is a Plymouth-based charity that unlocks doors to employment for women rebuilding their lives after experiences of homelessness, problematic substance use and contact with the criminal justice system.

We provide a trauma-informed, gender-responsive employability programme that supports women to achieve safety, meaning and independence through employment, education, training and volunteering.

Women are at the centre of everything we do. We believe in women's strengths, potential and ability to create positive change in their lives.

Purpose of the Role

This person will help to grow a vibrant, connected and supportive community around Gifted Women.

They will inspire individuals, businesses, community groups and supporters to become part of our mission through fundraising, volunteering, events, partnerships and advocacy.

The role will focus on building mission and values aligned relationships that increase awareness, engagement, unrestricted income and opportunities for women.

Success in this role will be measured not only through fundraising income, but through the strength of relationships, community participation, supporter experience and long-term sustainability.

Key Responsibilities

Reporting to the Chief Executive Officer, you will be responsible for:

Community Building

- Build and nurture relationships with supporters, community groups and local businesses.
- Create opportunities for people to connect with Gifted Women through events, campaigns, volunteering and community activities.
- Help develop a strong sense of belonging amongst the wider Gifted Women community.
- Support women with lived experience to contribute to community activities where appropriate.
- Represent Gifted Women at community events and networking opportunities
- Develop and maintain a database of supporters, event volunteers and community contacts.

Community Fundraising

- Develop and deliver a community fundraising plan aligned to organisational income targets.
- Recruit and support individual fundraisers, event participants and community champions.
- Lead on and co-ordinate fundraising events and campaigns.
- Identify opportunities to increase unrestricted income through community fundraising activities.
- Steward donors and supporters to encourage long-term engagement and repeat giving.
- Support the development of regular giving opportunities.
- Ensure supporters receive timely thanks, updates and impact stories.

Corporate and Partnership Engagement

- Develop relationships with values-aligned local businesses.
- Identify opportunities for sponsorship, fundraising partnerships and in-kind support.
- Work with partners to create mutually beneficial relationships that deliver social impact.
- Help businesses understand the impact of Gifted Women's work and the difference their support makes.

Storytelling and Communications

- Gather and share stories that demonstrate impact in a safe, ethical and trauma-informed way.
- Work alongside colleagues to create engaging content for social media, newsletters, campaigns and fundraising materials.
- Help raise awareness of Gifted Women's mission, values and impact.
- Ensure all communications reflect our trauma-informed and strengths-based approach.

Volunteer Engagement

- Recruit, support and celebrate volunteers.
- Help create meaningful volunteering opportunities.
- Ensure volunteers feel welcomed, valued and connected to the organisation.
- Work with colleagues to ensure volunteers receive appropriate support and supervision.

Monitoring and Evaluation

- Maintain accurate records of fundraising activity, supporter engagement and outcomes.
- Monitor progress against fundraising and engagement targets.
- Produce reports and updates as required.
- Gather feedback from supporters and partners to inform future improvements.

General Responsibilities

- Champion Gifted Women's values in all interactions.
- Contribute to a positive, supportive and learning-focused culture.
- Work in a trauma-informed, strengths-based and person-centred way.
- Maintain confidentiality and appropriate professional boundaries.
- Participate in team meetings, supervision, learning and development activities.
- Undertake any other duties reasonably required by the CEO.

Person Specification

Essential Knowledge and Experience

- Experience of building relationships with individuals, communities or organisations.
- Experience of fundraising, sales, community engagement, partnership development or similar relationship-focused work.
- Excellent communication and interpersonal skills.
- Confidence in engaging with a wide range of people and audiences.
- Experience organising events, activities or campaigns.
- Ability to work independently and use initiative.
- Good organisational and administrative skills.
- Ability to manage multiple priorities effectively.
- Commitment to our values, to equality, diversity and inclusion.

Desirable Knowledge and Experience

- Experience of community fundraising.
- Experience working within the charity sector.
- Experience recruiting or coordinating volunteers.
- Experience developing community and corporate partnerships.
- Experience using CRM or database.
- Understanding of the barriers faced by women experiencing multiple disadvantages.

Personal Qualities

We are looking for someone who:

- Builds trust and authentic relationships.
- Is warm, approachable and engaging.
- Sees opportunities and brings energy and creativity.
- Is collaborative and enjoys working with others.
- Is resilient and adaptable.

- Believes in people's strengths and potential.
- Is motivated by social justice and creating positive change.
- Embodies Gifted Women's values of Safety, Trust, Choice, Collaboration, Empowerment and Joy.

Success Measures

Within the first 12 months, success may include:

- Growth in unrestricted fundraising income.
- Increase in active supporters and volunteers.
- Growth in community fundraising activity.
- Increased corporate engagement and partnerships.
- Increased attendance at events and community activities.
- Positive supporter feedback and retention.
- Increased awareness and visibility of Gifted Women across Plymouth and surrounding areas.
- More opportunities, connections and resources available to the women we support.

How to Apply

Please send:

- Your CV.
- A covering letter (maximum two sides of A4) explaining why you're interested in the role and how your experience meets the requirements of the role.

Should you require any reasonable adjustments to the recruitment process, please get in touch.

Applications should be sent to **lucy@giftedwomen.co.uk**

Closing date: Monday 31 August 2026 (9am)

Interviews: September 2026

If you are considering applying but would like an informal conversation about the role first, please email lucy@giftedwomen.co.uk with your contact details. Please note that Lucy will be on annual leave from 10 August - 21 August (inclusive)

Any emails will be responded to asap week commencing 24 August.